International Consortium for Social Development
Call for Proposals to Host the 2019 International Symposium

Proposals due: May 15, 2017

The International Consortium for Social Development (ICSD) invites proposals from organizations interested in hosting the 21st Biennial International Symposium to be held in 2019. Proposals will be considered by the ICSD Executive Council and Board as they are received.

ICSD's previous Biennial Symposia have been held in regions throughout the world. The countries that have hosted symposia include Singapore, Uganda, Bangladesh, Brazil, Canada, Costa Rica, Egypt, Finland, Great Britain, Hong Kong, India, Japan, Mexico, Portugal, South Africa, Sri Lanka, Turkey, and the United States. We welcome proposals for the 2019 Biennial Symposium from any part of the world. Organizations wishing to submit proposals should be guided by the following information:

- The host and sponsor of the Symposium can be any type of organization concerned with social development (such as a university, social agency, or NGO).
- The Biennial Symposium normally lasts 4.5 days and it is usually held in July/August or January.
- The Symposium is planned by two Co-Chairs who work closely together. The ICSD Executive Council appoints one Co-Chair and the other is selected by the host organization. These Co-Chairs are assisted by two committees: the Symposium Organizing Committee, which includes representatives appointed by the ICSD from throughout the world, and the Local Organizing Committee, which is appointed by the host organization.
- The Symposium, which always focuses on social development, includes presentations by experts in this area as well as papers/posters/workshops selected from among the proposals that are submitted. The Co-Chairs develop a theme for the Symposium and issue a "Call for Proposals" that addresses this theme. Proposals are welcome from people throughout the world, and individuals from the host country are especially encouraged to submit proposals.
- Efforts are made to keep the cost of attending the Symposium as low as possible in order to enable people from less-developed parts of the world to participate. Outside sponsors are sought to contribute to the support of the Symposium. ICSD does not seek to make a profit on symposia. Extra revenue produced by a Symposium is set aside for scholarship funds for people from less-developed countries at the next biennial Symposium.
- During the Symposium, a scholarship breakfast is held and participants contribute to a scholarship for students in social development in the host country.
- Three awards will be given during the Symposium: the Dan Sanders Peace and Social Justice Award, the Shanti Khinduka Award, and the Jim Billips International Leadership award. The individuals receiving these awards will be expected to attend the Symposium and present a lecture. These persons will receive a $400.00 honorarium. Honoraria are not given to other speakers. ICSD is not able to provide reimbursement for travel to or housing during the Symposium for keynote speakers.
- The Local Organizing Committee is usually allocated advance planning money of $1,000 to $2,000. It is expected that the Symposium Co-Chairs will reimburse ICSD for the amount of planning money received and return any profit after payment of expenses to the organization.
- To assist with planning funding, the Co-Chairs are encouraged to secure four or five contributing sponsors (at $5,000 each), whose logos will be featured on all Symposium marketing materials.

Proposals from interested organizations should include the following components:

- Information on the organization wishing to host the Symposium. This should describe the structure of the organization, its auspices, and the organization's involvement with social development. There should be assurances that the organization has sufficient resources and experience to host the conference. This should include a discussion of special supports and/or needs that the organization anticipates in planning and hosting the Symposium. The proposal must include an official letter of invitation from the proposed host organization.
- A description of local sponsors and the financial support that they might contribute. This financial support can be in cash or in kind. For example, support can take the form of sponsorship of dinners, registration and/or housing scholarships for participants from developing countries, subsidized housing for all participants, the provision of bus transportation and/or box lunches for field visits, or other type of assistance that will help offset the cost of implementing the Symposium.
- A description of proposed conference facilities, along with assurances that these facilities will be adequate to meet the needs of the Symposium and will be available. When possible, the Symposium should be held at a hotel where the conference sessions and accommodations are at one venue.
- Assurances of availability of inexpensive hotels, dormitory, or other housing accommodations at or near the proposed Symposium site. It is important that accommodations be affordable for members from less-developed countries.
- Descriptions of food services that will be available to participants.
- Descriptions of medical resources that are available at or near the proposed Symposium site.
- Evidence of convenient and reasonable transportation for participants from various parts of the world. Airlines often provide discount prices for group travel of conference attendees.
- Information about security and human rights considerations in the host country.
- Information about local social development organizations that might be visited as field sites during the Symposium should be identified.

Proposals for the 2019 International Symposium should be submitted to:

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More information on ICSD symposia can be found on the Symposium page of this site. symposium.htm